



Step 1: Register Online

Easy Online Registration at:

www.tylercountypublicschools.com/registration

Scan the code or visit the above website and click on **ONLINE REGISTRATION**. Complete & submit the application.

(IMPORTANT: Please complete the application ASAP. You DO NOT NEED all of the documentation listed below at this time or to complete the application.)



Step 2: Schedule an In-Person Appointment

Contact Angie Negie at

304.758.8639 OR angela.negie@k12.wv.us

to schedule an in-person appointment at the Tyler County Board of Education Office on one of the following dates:

Thursday, May 30, 2024

Tuesday, June 18, 2024

Thursday, July 25, 2024

A Valid Photo ID must be presented/photocopied at this meeting in order to enroll the student.

(Please DO NOT WAIT until you have all documentation to schedule an appointment. ALL DOCUMENTS DO NOT HAVE TO BE COLLECTED before you attend the in-person appointment.)



Step 3: Gather & Submit Required Documentation

Gather and submit **REQUIRED DOCUMENTATION** to the Tyler County Board of Education Office.

You can **FAX info** to
304.758.4566.

or bring with you to your in-person appointment.

Please keep in mind that Pre-K is NOT a state mandated program, therefore, **LIMITED SPOTS ARE AVAILABLE.**

We encourage enrolling early to guarantee a spot.

For Questions or Assistance, contact:

Melinda Walton 304.758.8644

Sharon Garrison or Angie Negie

304.758.8639



2024-2025 SCHOOL YEAR PRE-K & KINDERGARTEN ENROLLMENT NOW OPEN

PRE-K ENROLLMENT: Child must be 4 years old **PRIOR** to July 1

KINDERGARTEN ENROLLMENT: Child must be 5 years old **PRIOR** to July 1

The following documents must be submitted to the county to **COMPLETE NEW STUDENT ENROLLMENT:**

- Birth certificate from the State of Birth. Correct form will include *Certificate of Live Birth*
- Current Immunization record
- Physical/well-child checkup exam occurring within one year of the beginning of the school year
- Current dental exam occurring within one year of the beginning of the school year
- Any court records pertaining to the student
- Form for any medical conditions the county needs to be aware of
- Prescription for any medication that needs to be taken during school hours (Any medication taken at school must be in original packaging and kept in the nurse's office)
- Form for any special dietary need requirements
- Anyone interested in the Head Start program is required to submit income verification (Acceptable documentation includes pay stubs, W2 forms, TANF or SSI letter, etc.)